## Chartwell International School

## Teacher recommendation/reference form

Chartwell International School, Belgrade is fully committed to safeguarding and promoting the health, safety and welfare of children and all employees, and expects all staff to share this commitment. We use safer recruitment practice and pre-employment background checks to maintain the highest standards of safeguarding and child safety.

All the information on this form will be treated confidentially and in accordance with relevant legislation and guidance.

ference for: Position applied for:						
e above person has applied for a teaching or similar e candidate based on your experience with them a dress: recruitment@chartwell.edu.rs						
what professional capacity (personal only reference	es are not ac	cepted) ha	ve you kno	wn the applica	nt (check or	ne):
Current employer □ Former employer □ Su	upervisor	□ Co-woi	ker			
ow long have you known this applicant?						
tes of employment: from// to	_//	_				
asons for leaving:						
	. 1 41.1	C	1	T XZEG		
you are a previous employer, would you recommer	id this applic	cant for re-	employme	it? L YES	□ NO	
ere any disciplinary actions initiated with this appli	cant?	l yes □	NO	If yes, prov	vide informa	ation below:
ere any disciplinary actions initiated with this appli  Category	Excellent 5	YES Good	NO Average	If yes, prov	Unacceptable	ntion below:
	Excellent	Good	Average	Below average	Unacceptable	
Category	Excellent	Good	Average	Below average	Unacceptable	
Category PROFESSIONAL TRAITS	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category PROFESSIONAL TRAITS Dependability/reliability	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality  Organisational and administrative skills	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable I	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality  Organisational and administrative skills  Ability to work with others  Ability to accept criticism  Judgment/common sense	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable I	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality  Organisational and administrative skills  Ability to work with others  Ability to accept criticism  Judgment/common sense  Language and communication skills	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability Attendance/Punctuality Organisational and administrative skills Ability to work with others Ability to accept criticism Judgment/common sense Language and communication skills Overall job performance	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability Attendance/Punctuality Organisational and administrative skills Ability to work with others Ability to accept criticism Judgment/common sense Language and communication skills Overall job performance TEACHING TRAITS	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality  Organisational and administrative skills  Ability to work with others  Ability to accept criticism  Judgment/common sense  Language and communication skills  Overall job performance  TEACHING TRAITS  Enthusiasm for teaching	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability  Attendance/Punctuality  Organisational and administrative skills  Ability to work with others  Ability to accept criticism  Judgment/common sense  Language and communication skills  Overall job performance  TEACHING TRAITS  Enthusiasm for teaching  Initiative and creativity	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
Category  PROFESSIONAL TRAITS  Dependability/reliability Attendance/Punctuality  Organisational and administrative skills Ability to work with others Ability to accept criticism Judgment/common sense Language and communication skills  Overall job performance  TEACHING TRAITS  Enthusiasm for teaching Initiative and creativity Knowledge of subject matter	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable
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Category  PROFESSIONAL TRAITS  Dependability/reliability Attendance/Punctuality Organisational and administrative skills Ability to work with others Ability to accept criticism Judgment/common sense Language and communication skills Overall job performance TEACHING TRAITS Enthusiasm for teaching Initiative and creativity Knowledge of subject matter Lesson planning/preparation Development of conducive learning environment	Excellent 5	Good 4	Average 3	Below average 2	Unacceptable 1	Not applicable

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Additional comments:			
Please describe in the space provided appli	icants' responsibili	ities, initiatives and contrib	utions to the school/organisation life.
Would you recommend this applicant:	☐ YES	□ NO	☐ With reservations
Name:			
Phone number:			
E-mail address:			